

Austria

Theresan Military Academy

Institute for Basic Officer Education



Joining Instructions

for the

International Winter Semester 2026



Joining Instructions

Welcome & Congratulations:

First of all let me – in my capacity as the Head of International Office and Chairman of the EU Military Erasmus (EMILYO) Implementation Group of the “**European Initiative for the exchange of young officers inspired by Erasmus**” – warmly welcome you to the Wiener Neustadt “International Winter Semester 2026” and to short events (Common Modules). These events will have great impact on the formation and strengthening of the European & international identity of Cadets & Midshipmen & Students.

Please read the following instructions carefully.

Arrival:

- You will be transported from the arrival destination you have already reported to the International Office – preferably with the Application Form to the Academy.
- Please check your name and your travel data within the list attached to the e-mail and report mistakes (in red colour) to the POCs as soon as possible (POCs see end of this document). Also, fill-in missing data (**lists with personal data will be sent directly and not published**).
- If you have not reported your arrival destination and arrival time so far – please report it to the POCs at least **10 days prior to your arrival**. Those ones, who will not give us any information by 10 days prior to arrival, **will have to find the way to the Theresan Military Academy on their own**.
- For those ones, who will come just for a **one-week event** to the Theresan Military Academy (e.g. for a Common Module), please report your arrival time and arrival location to the POCs also **10 days prior to your arrival latest**.
- Please get in contact with the POCs prior to your arrival (please find their data at the end of the document).
- **Plane:** Those ones who will arrive by plane will be picked-up at Vienna International Airport / arrival hall. Have a look to somebody in Austrian combat uniform and/or a plate where “**Theresan Military Academy**” is on it.



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- **Public bus:** Those ones who will arrive by public bus will be picked-up at bus-stations in Vienna. Please provide us with the exact arrival location and arrival time.
- **Own car:** Those ones who will arrive by their own car please give a phone-call to the POCs some 30 minutes before arrival.
- **Train:** Those ones who will arrive by train – please arrange your arrival to the main railway station Wiener Neustadt. You will be transported from there to the Academy.
- Report your arrival (preferably with the Application Form) to the POCs (POCs please see end of this document).

In-Processing for Cadets / Midshipmen / students:

- During the in-processing phase, you will receive a welcome-package with all the material you need.
- You will be guided to those parts of the Academy, which you need to start (accommodation, bathrooms, dining-hall, lecture rooms, computer-rooms, washing machine, etc.).
- You also will receive a guided tour through the Academy to get familiar with.

Accommodation:

- This year we have some problems with accommodation due to reconstructions. Cadets & Midshipmen & students will be accommodated at the Academy without any charging (for some cases together with Austrian Cadets).
- We cannot provide “hotel standard”, that’s why you are requested to bring along also your own towels/washing things.

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Meals:

- You will have access to our dining halls where breakfast, lunch, and dinner are provided without any charging.
- There are different possibilities to combine your meals – you can take from the buffet whatever you want.
- 4 times per week (Wednesdays, Fridays, Saturdays, and Sundays) dinner is just provided with packed meal.
- For weekends meals are provided with prepared packages, which you can rethermalise in the kitchen of the Cadets' Club.
- Inside the welcome package you will find the opening hours of our dining halls.
- There are also restaurants inside the Academy where you can order drinks or meals for a cheap prize – but there you have to pay for your consumption.

Dress codes:

During the **International Semester & Internships** you will need the following clothes:

Our daily dress is combat/field uniform – or equivalent civilian clothes for civilian students. Take into consideration that the international semester lasts until winter time – warm clothes are needed too	
Service dress uniform (jacket and tie) – or equivalent civilian clothes – is needed for special events	

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Casual civilian clothes are needed for leisure time activities	
Physical training suit (clothing during sport activities). Please take into consideration that in winter time it will be cold in Austria	
For outdoor activities you will need some rain protection. The combination “umbrella + uniform” is not allowed in Austria; therefore, Cadets & Midshipmen need some other rain-protection (e.g.: rain jacket)	
For special activities in case you need e.g. combat gears – you will be equipped by the Academy	

Washing machines are available at the Academy.



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During **any one-week event (Common Modules) – not** meaning participants of the international winter semester or internships – you will need the following clothes:

- Our daily dress is **combat/field uniform** – or equivalent civilian clothes for civilian students. Take into consideration that some events will take place during winter time – warm clothes are needed too.
- Service dress uniform (jacket and tie) – or equivalent civilian clothes – is **not** needed for **just one-week events**.
- Casual civilian clothes are needed for leisure time activities.
- Physical training suit (clothing during sport activities). Please take into consideration that in winter time it will be cold in Austria.

Sports:

- According to the curriculum you have to participate in our sports lessons – this is the class “Military Leadership C” (part 1 [theory] and part 2 [practical training]) – if in the Learning Agreement it is agreed that you participate in this module.
- Our gym is available for you on a 24/7 basis.
- The Academy is situated nearby a huge park where you have great possibilities for running.
- We also have a sports hall and sports field with a lot of possibilities.

Internet:

- Cadets & Midshipmen & Students will be provided with an Internet account for the purpose of having free access to internet on a 24/7-basis in our computer-rooms (except, when lectures take place in these rooms).
- You will also receive log-in data for our WLAN (without charging) to have the possibility for using the Internet on your private notebook/smartphone in the lecture rooms or inside your accommodation. There is also an open WLAN available (without password).



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Daily Life of Cadets / Midshipmen / students:

- On the first duty-day the participants of entire international semester (31 August 2026) will receive an introduction by the International Office (Remark: USMA Cadets and some Canadian Cadets will arrive earlier but have to participate in this introduction as well).
- For each week a schedule is created, which you will find on screens on our floors or with printouts on specific boards.
- The Class Commander will provide for each of you an Austrian Cadet as a “Buddy” who will help you solving problems.
- All of you (also civilian students) have to line-up in the morning at 07:30 hrs. for the daily roll-call of the class (Monday-Friday).
- During working days, after duty you can leave the Academy without permission. You are to be back for the roll-call at 07:30 the next day – fit for duty of course.
- Weekends are off-duty and you can leave the Academy without requesting permission.
- If you need days off, short periods are up to the Class Commander to decide, longer periods are up to the Head of International Office who will get in contact with your superiors to come to a decision prior to your leave.

Evaluation:

- You are requested to evaluate each and every class or module you participate in. The necessary papers you will receive on the first duty-days.

More information:

- More detailed information you may download from:
https://www.milak.at/fileadmin/milak/Ausbildung/2018/Ausbildung_International_Basic_Officer_Training/06_Basic_Documents/05_TMA_Erasmus_Brochure_EN.pdf



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Medical:

- For daily (small) medical support you may visit our medical centre at the Academy without any charging.
- Emergency medical support is provided by us without any charging according to the bilateral agreements.
- If you need medical support by civilian facilities (e.g.: civilian hospital or dentist) – either you have to pay on the spot or the bill is sent to you **home** duty address. **Therefore, we recommend covering this medical support by any health insurance – in case your home institution does not have any other national regulation.**

COVID-19 rules of procedure:

- According to the latest regulations, there are not any restrictions anymore. **Exception:** If you will visit medical facilities (also at the academy) – a mask is recommended.
- Take at least **one mask** with you (just in case ...).
- We have disinfectants in or in front of each lecture room and at many other places at the Academy.



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Point of Contacts (POCs):

Please report everything concerning your arrival to all the POCs below.

Responsibility	Name	E-mail	Phone
ERASMUS+ Coordinator (incl. ERASMUS papers – e.g. learning agreement)	Mr. HADEK Christian	christian.hadek@bmlv.gv.at	+43 664 622 2158
Responsibility for all incoming personnel until end of August 2026	Ms. PISTRACHER Livia	l.pistracher@hbv.gv.at	+43 664 622 2131
Responsibility for all incoming personnel starting from beginning of September 2026	Ms. STOIBER Katharina	katharina.stoiber@bmlv.gv.at	+43 50201 20 29149

If you have any other questions, please write a mail to **Mr. HADEK Christian**.

I look forward to welcoming you all in Austria,

best regards,

Col Gell



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