



Invitation to the

Assessment & Evaluation in English Teaching
(ASSET)

15 – 19 June 2026, Brno

University of Defence Language Centre

1. Background: The Czech University of Defence Language Centre (LC) is pleased to invite teaching staff of the European military higher education institutions to participate in one-week Assessment & Evaluation in English Teaching common module, held on 15 – 19 June 2026 in Brno (premises of the UoD Club, Šumavská 143/4, 60200 Brno, CZ)

2. Participants: Maximum number of 10 international participants, teaching staff with adequate experience in teaching in mother tongue, requested/in preparation to teach in English. Minimum English language competences: CEFR Level B2 or NATO STANAG 6001 Level 2+. Previous completion of JEPTRO CM welcome.

3. Goal: The Assessment & Evaluation in English Teaching is designed to provide opportunities for professional development by enhancing participants' abilities to deliver professional military education in English, in particular to:

- apply methods and forms of learning outcomes;
- practice verification and implementation of principles for effective assessment;
- use of effective language for designing questions to generate meaningful and relevant assessment;
- deliver effective feedback to learners and make suggestions/recommendations for their further study.

4. Workshop Program Overview:

- a) Introduction of participants and their scope of teaching activities.
- b) Needs analysis and Module expectations.
- c) Introduction to assessment theories
- d) Designing learning assessment.
- f) Conclusion.

5. Administrative information is included in **Annex A**.

6. Registration Deadline: We kindly request that participants return the registration form in **Annex B** by **15 March 2026** to the following email address:

Main POC:

COL (GS) Assoc. Prof. Ing. Vladan Holcner, Ph.D.

Email: vladan.holcner@unob.cz

ADMINISTRATIVE INFORMATION

1. **Accommodations/meals:** The organizers plan to offer accommodation in the dormitories of the MoD funded agency AS-PO. Due to ongoing reconstructions, availability of the dormitories will be confirmed at later date. Prices of the accommodation are as follows:
 - Double room CZK 218 per person/night.
 - Single room CZK 263 per person/night.
2. Capacities of the AS-PO dormitories are limited as well as comfort of the accommodation however, there are a number of hotels of various categories and price levels in Brno. LC recommends selecting from the following hotels, which are located close to the Workshop venue.
 - Cosmopolitan Bobycentrum Hotel <https://www.hotelcosmopolitan.cz/en/>
 - Avanti Hotel <https://www.hotelavanti.cz/en/>
 - Continental Hotel <https://www.continentalbrno.cz/en>
 - Sono Hotel <https://www.hotel-brno-sono.cz/en/>
3. **Medical:** Medical and dental care is not covered by the LC. Each participant will need to provide his/her own private or governmental travel emergency health insurance that will cover him/her for medical health or dental emergencies in Czechia.
4. **Travel Arrangements:** Participants are responsible for ensuring that the necessary passport and visa requirements are met prior to actual travel. Travel within the city of Brno is rather simple and comfortable (see [Dopravní podnik města Brna | DPMB](#)).
5. **Computers and Wi-Fi:** There are internet-capable computer labs available for participant use. There is Eduroam Wi-Fi available through UoD buildings.
6. **Participant Nominations:** Application packages should include **Annex B**, Participant registration form.
7. **Applications:** Applications should be submitted to the POC no later than **15 March 2026**.

**PARTICIPANT
REGISTRATION FORM**

***NOTE* INCOMPLETE FORMS WILL NOT BE ACCEPTED**

1. Personal information for Installation Access:

Rank/Title	First Name	Last Name
Gender		
	Male	Female
Date of Birth		
	Day	Month
		Year
	Place of Birth	

Passport Number/National ID*

Country of Passport*

Passport/ National ID

Date of Issue*

Day

Month

Year

Passport/National ID

Expiration Date*

Day

Month

Year

*A scanned copy of the nominee's passport/National ID must accompany the application

Contact Information:

Unit/School/Organization and City/Location

Position/Job Title

Mobile Phone Number

Email Address (Work/Other): **This contact information is important.**

I demand accommodation at the AS-PO dormitory (availability to be confirmed): YES / NO*

I prefer single room accommodation the AS-PO dormitory: YES / NO*

I prefer double room accommodation the AS-PO dormitory together with

**

* Delete if not applicable.

** Please give the name of your roommate.