

**57<sup>th</sup> meeting of the Implementation Group  
for the European initiative for the exchange of young officers inspired by  
Erasmus (EMILYO)  
28 February - 2 March 2023  
Sofia, Bulgaria**

**Draft minutes**

1) *The chair and the ESDC Secretariat welcomed 98 participants from 19 EU Member States and 44 institutions.*

**2) Adoption of the agenda**

*The agenda was adopted with the addition of the following items:*

- a) *Offers from the CSDA (Cyprus Security & Defence Academy) (CY)*
- b) *Offers from the UoD (University of Defence) (CZ)*
- c) *Offers from the SAFA (Spanish Air Force Academy) (ES)*
- d) *Offers from the AMSCC (Académie militaire de Saint-Cyr Coëtquidan) (FR)*
- e) *Offers from the HAA (Hellenic Army Academy) and HAFA (Hellenic Air Force Academy) (GR)*
- f) *Offers from the NDAL (National Defence Academy of Latvia) (LV)*
- g) *Offers from the PMA (Portuguese Military Academy) and PAFA (Portuguese Air Force Academy) (PT)*
- h) *Offers from the MTA (Military Technical Academy) and HCAFA (Henri Coandă Air Force Academy) (RO)*

**3) Approval of the minutes**

*The group approved the minutes of the 56<sup>th</sup> meeting. The approved minutes are available at <http://www.emilyo.eu/node/872>).*

**4) Rules of Procedure (RoP)**

*The chair updated the participants on about the ongoing procedure for the approval of the principle of having a deputy chair or deputy chairs for the Implementation Group (IG). Once it is approved by the Steering Committee (SC), the IG will amend the RoP and submit them to the Executive Academic Board (EAB) and SC for approval. The chair kindly requested thoughts about a revision of the IG's RoP, to be discussed with the LoD chairs during the next VTC.*

**5) Strategic views on the IG**

*The chair informed participants about the “strategic views” for the IG, which were sent to and discussed with the Head of the ESDC. The chair also asked participants to make proposals for restructuring the IG for greater efficiency (document available at <http://www.emilyo.eu/node/874>).*

**6) Letter to Commandants/Superintendents**

*The chair informed participants about the letter he had sent at the beginning of the year to all EU BOEIs (basic officer education institutions) and to the Norwegian Defence University College (NDUC). He offered briefings/ presentations at the BOEIs if the institutions wished (the letter is available at <http://www.emilyo.eu/node/874>).*

**7) ESDC Policy Officers**

*The chair informed participants of the possibility to get in direct contact with the Head ESDC to discuss positions as Policy Officers. According to the Head ESDC a broad variety of expertise is needed/possible.*

**8) Scientific thesis about IG**

*The chair informed the participants on a scientific thesis about the IG and kindly requested to contribute by answering a questionnaire (link [https://uofg.qualtrics.com/jfe/form/SV\\_es0Qicuzp00fP4G?jfefe=new](https://uofg.qualtrics.com/jfe/form/SV_es0Qicuzp00fP4G?jfefe=new)).*

**9) IG meetings in 2024**

*The chair informed participants of the IG meetings to be held in 2023 and asked them to organise IG meetings 61 and 64 in 2024. NMU Shumen (BG) offered to organise IG meeting 61 in February 2024.*

**10) Information about Lines of Development**

*The chair gave a short briefing about the status of the LoDs and asked for volunteers for unoccupied chairs’ (LoDs 1, 2, 6, 8 and 16). He then explained the procedure for establishing a new LoD.*

*The chair introduced the new LoD 18, on Language Education & Training, proposed by the Czech Republic’s University of Defence. The IG endorsed the establishment of LoD 18 and the nomination of Col. (GS) Doc. Ing. Vladan HOLCNER, PhD as Chairperson.*

**11) Contributions of IG members** (*presentations are temporarily available at <http://www.emilyo.eu/node/1191>*):

- a. *AT/TMA (Theresian Military Academy) presented a review of the 2022 International Winter Semester.*
- b. *LV/NDAL presented a review of the CM on Crisis Management Operations.*
- c. *PL/PAFU (Polish Air Force University) presented a review of the 2022 CIMIC Course.*
- d. *AT/TMA presented the Theresian Military Academic Forum (TMAF) 2023 and invited members to participate*
- e. *CY/CSDA presented the CM Cadets Leadership Development Training Course B 2023 and invited members to participate.*
- f. *ES/SAFA presented the CM Leadership and Communication and invited members to participate.*
- g. *ES/SAFA gave a presentation on the 2023 EUMACS and invited the Commandants/Superintendents to participate.*
- h. *FR/AMSCC presented the last, current and next semesters' and offered participation in the international autumn 2023 semester and international spring 2024 semester.*
- i. *GR/HAA presented the current international semester.*
- j. *GR/HAFA invited participants to the common UAS (unmanned aerial systems) module.*
- k. *LV/NDAL invited participants to the 2023 Cadets' international week.*
- l. *PT/PAFA gave a presentation on the 2022 IAFS (International Air Force Semester) and invited to the 2023 IAFS.*
- m. *PT/PMA invited participants to the '3 in 1' week, which includes the common module on gender perspectives in security and defence, the 5<sup>th</sup> Erasmus+ gender seminar and the multiplier event for MGS (military gender studies).*
- n. *RO/MTA invited to the 'CERC 2023' students' conference.*
- o. *PL/MUT (Military University of Technology) reported on DIGICODE (digital competences for improving security and defence education) and invited participants to the 3<sup>rd</sup> edition of military multinational sport and shooting games in 2023.*

**12) Presentations by LoD chairs:**

*The LoD chairs presented the outcomes of the LoD sessions. All presentations are temporarily available at <http://www.emilyo.eu/node/1191>.*

**a) LoDs 2 and 8 – Development of Competences / Common Modules**

*The LoD 2 and 8 chairs informed participants about the procedure and documents relating to common modules, SQF-MILOF (Sectoral Qualification Framework for the Military Officer Profession) and the new ERASMUS + programme format called Blended Intensive Programme (BIP).*

*A new proposal was presented by the University of Turin and the IT Army's Education and Training Command and School of Applied Military Studies, Turin*

(Italy), with the title 'Problem-solving and Critical Thinking' in the dual CM/BIP format.

Three other common modules (CSDP, LOAC (law of armed conflict) and Biosafety and Bioterrorism) were revised in accordance with the SQF-MILOF package guidelines in a dual version (traditional and BIP versions). All modules are subject to the silent approval procedure.

**b) LoD 5 – Legal Framework**

Members of LoD 5 discussed critical issues regarding its current status and future potential developments as follows: EMILYO/IG needs to prepare for possible overall institutional/legal changes in the framework of ESDC (transformation?); as far as the institutional/legal framework is concerned, do we still need to convince? Or rather, there is room enough to persuade on the basis of discussion with member states themselves and their institutions. Making use of existing diplomatic channels, however, criticising any political decisions for which attempts are made to realise them through diplomatic channels: military education (Basic Officer's Education) should follow pragmatism. There must be discussion and exchange of views between ESDC (all interested bodies/stakeholders) and the EU (diplomatic channels of member states, institutional framework) to fulfil that objective. We therefore need to build a strong and permanent internal linkage between ESDC/IG and other bodies (ESDC/EAB, ESDC/Steering Committee, PSC, EEAS). Overall, there was agreement among LoD members present at the meeting as to the critical character of EMILYO and the importance of its mandate. To achieve such linkage, we need to intensify ESDC-internal interinstitutional functional relations (EAB, SC, PSC) as well as propose a review of the existing (initial) Agreement Text (2015) and propose any changes (amendments) to its provisions, so that it can become more functional and realistic. To achieve a higher level of functioning and effectiveness for the IG, we need to upgrade and enhance institutional connectivity among ESDC structures and possibly consider a novel, innovative method of burden-sharing among IG chairpersons (Work-dividing? Task-sharing? Role-sharing?). Finally, we should always keep in mind that participation (always on a voluntary basis) in EMILYO should be considered a prerequisite for making possible, strengthening and enhancing an EU common security and defence culture among EU member states and European armed forces. We need not to persuade, but rather to cooperate, consult, interact and arrive at common decisions for a good common end. As educational institutions themselves maintain a strong institutional memory, this must be respected. Political decisions must also be respected, as they are expected to contribute to, facilitate and obey a vision, in a coherent, constructive and democratic way. A vital EU value and principle.

**c) LoD 6 – Strategic communication**

A spokesman for the group presented the Strategic Communication Plan.

**d) LoD 7 – Financing the Initiative**

*During the 57<sup>th</sup> IG Meeting, the LoD 7 (Financing the Initiative) meeting was held on 1 March 2023, with 32 participants. The LoD 7 Chairperson, Col. Paulo Machado, asked permission to join the LoD 2 and 8 meeting. The main goal was to assist and discuss the presentation by Lt.-Col. Enrico Spinello on Intensive Blended Mobility (BIP), a new opportunity in the ERASMUS programme for students to engage in short Erasmus mobilities. The conjunction of these three LoDs was very fruitful and allowed all participants to learn and discuss not only BIP, including the financial part, but also the revision of the common modules according to SQMILOF and BIP.*

**e) LoD 9 – Future Projects**

*During the LoD 9 meeting, requirements for working in the European Military Universities Network project were discussed. On the basis of the questionnaires submitted, the chairwoman of LoD 9 stated that eight countries had applied for the project. Because five military universities from Romania applied, they must decide which will participate in the project. It was agreed that in March (by March 27 2023) the Rectors Commandants will appoint a project coordinator who will represent the University at meetings and be the contact point for the EMUN project. The chairperson of LoD 9 will then distribute the basic documents for the project, so that in April detailed work can begin on aspects of the project.*

**f) LoD 10 – Gender mainstreaming**

*The Chairperson warmly welcomed 20 participants from eight countries. The short agenda for the meeting was offered by the Chairperson as follows:*

- brief presentation of the main guidelines of the group's work, for new members;*
- presentation for the next edition of the common module on Gender Perspectives in Security and Defence;*
- discussion of the topic for the 5th Erasmus seminar on gender;*
- description of the most recent activities of by the strategic partnership project on Military Gender Studies (MGS).*

*Due to the participation of new colleagues in the group meeting, a brief review of the pilot edition of the common module was presented. It was announced that the second edition of the common module on Gender Perspectives in Security and Defence (GPSD) is planned for June 2023, hosted by the Military Academy of Lisbon (Portugal). Again, the main expectations of the cadets participating in the first module edition in TMA- Austria were highlighted, to guide discussion of various proposals. In this connection, the chairman of the LoD 10 group proposed, as a future option, that some of the materials developed under the Hybridisation of Specialised English Learning for Security Professionals project be used in training. During the final Multiplier Event of the project, several prepared modules were presented, with e-books and evaluation tools. Module 4, 'Gender integration in missions and operations', could be useful for trainees in the GPSD common module.*

*The idea for the topic of the 5th Erasmus seminar on gender was proposed by the representatives of the Military Academy of Portugal, namely 'Gender perspectives in higher education'. The participants in the group accepted the vision of the seminar's hosts regarding the participation of experts from military and civilian institutions and universities, as well as the possibility of including scientific reports and presentations.*

*Work continued in the LoD 10 group with the presentation of the progress on the MGS project. The chairperson, with some members of the LoD 10 group and partners in the project, reported on recent events related to training activities for trainers, as follows:*

*- the first LTT activity for trainers from Portugal, Italy, Romania and Bulgaria was organised by the IT Army Education and Training Command and School of Applied Military Studies, University of Turin in January 2023;*

*- the second LTT activity for trainers from Portugal, Italy, Romania and Bulgaria was organised by Vasil Levski National Military University (NMU) in Veliko Tarnovo, Bulgaria in February 2023.*

*It was announced that the next steps in the project's development are the translation of the MGS Army Handbook by the partners and the organising of an MGS project multiplier event hosted by the military academy in Portugal in June 2023.*

*The participants suggested creating a communication group through a social network to discuss ideas and share information on gender mainstreaming in European countries.*

*The Chairperson thanked all participants for their attention and active participation.*

**g) LoD 11 – International Naval Semester (INS)**

*During LoD 11, some 11 participants from six EU Member States representing six European naval academies attended, as following: two from Romania (Romanian Naval Academy), two from Poland (Polish Naval Academy), two from Bulgaria (Nikola Vaptsarov Naval Academy), two from Greece (Hellenic Naval Academy), two from Italy (Italian Naval Academy) and one from Spain (Spanish Naval Academy).*

*The meeting started with an overview of the common curriculum that was designed and agreed among the partners, as planned during the 56th IG meeting. The following actions had been jointly agreed:*

*a. The LoD members had agreed on the INS curriculum, including the CSDP common module (doc: 2021/284 version), with the aim of contributing to European cultural enhancement among the European cadets – the curriculum outlines have been updated and posted on the EMILYO webpage;*

*b. The following partners expressed their strong commitment to apply for INS projects in the upcoming call for strategic partnerships in March 2023, under RNA coordination: Romanian Naval Academy, Polish Naval Academy, Nikola Vaptsarov Naval Academy and the Italian Naval Academy. The Hellenic Naval Academy and the Spanish Naval Academy will take an observer role and will also be considered beneficiaries of the project results. The approved project title*

is: *International Naval Semester Development Applying the Intelligent Technologies and the Innovative Tools in the European Navy Defence System – NAVY-INS-Tech*. The partners also agreed on the assignment of work packages and the event distribution.

c. In support of GAREA (*General Annual Report on ESDC Activities*) flows enhancement, the partners also agreed to extend the exchange offers by implementing regular joint training modules, based on the next partners' proposal, as updated during the 57th IG meeting:

- *Maritime Security – HNA (Greece, 27-31 March 2023)*
- *Navy Warfare Tactics Module – NVNA (Bulgaria, 24-28 April 2023);*
- *Navy Warfare Tactics Module – RNA (Romania, 8-12 May 2023);*
- *Ship Handling Module – NVNA (Bulgaria, June 2023)*
- *Navigation/ Engine Room Simulation Module – RNA (Romania, 23-27 October 2023) – it will be organised as a Blended Intensive Programme;*
- *Seamanship Training Stages – RNA (Romania 26 June - 2 July 2023)*
- *Onboard Navy Cadetship Practice – RNA (Romania, onboard Mircea Tall Ship, 3-30 July 2023)*
- *International Training Week – SNA (Spain, 6-12 March and November 2023)*

d. The Romanian Naval Academy, as project coordinator, presented the major achievements and results of two ongoing projects being implemented in partnership with the Polish and Bulgarian Naval Academies, namely:

- *MARS-NET - Maritime Simulators and Training Facilities Network for Enhancing the Exchange of Good Practices and Digital Learning (1 February 2022 to 1 February 2024) (<https://www.anmb.ro/marsnet>) - 10 course curricula have been harmonised, five courses using the simulators are being developed (Ship Handling and Manoeuvring, Navigational Watchkeeping, Radar Navigation, Engine Room Watchkeeping, Cargo Handling), three courses for teachers using the simulating facilities were conducted (45 teachers instructed) and two courses (short modules) for students were conducted (40 students instructed);*

- *SEA MENTORS – SEAFarers Experiential Knowledge-Based MENTORS – the partners are seeking to build an online joint platform for student counselling and career-path mentoring ([www.seamentors.com](http://www.seamentors.com)), containing: the career joint counselling centre, the sharing of cadet experiences, mentor interviews and mentorship materials for both mentors and trainees.*

3. *Workplan for LoD 11*. The partners agreed to the following deadlines for INS further actions and measures:

- *by 23 March 2023 – the INS project under the Erasmus strategic partnerships call will be applied/submitted under Romanian Naval Academy coordination;*
- *by October 2023 – the partners will seek to organise the INS modules as joint courses.*

*Concluding, on the current status of INS implementation, the next priorities have been reaffirmed: to implement the final version of the joint curriculum as planned during the next academic year (2023-2024); to increase curriculum flexibility for courses newly offered; to initiate new joint projects among the*

partners, as strategic partnerships under the Erasmus+ framework, focused on training/education and research development.

**h) LoD 12 – International Air Force Semester (IAFS)**

The chair of LoD 12 informed participants about the successful final assessment of the Strategic Partnership project 'International Air Force Semester'. Then the procedure for obtaining access to the IAFS teaching materials was presented, and it was agreed that the instructors of all the Academies would review and update the teaching materials via VTCs each year after the end of the implementation period of the common semester. The HCAFA then presented lessons learnt from the implementation of the first IAFS, followed by PrAFA and HAFA. At the end, a discussion took place in which suggestions from each Academy were reviewed regarding harmonisation of examination procedures and grading, sharing of requirements for instructor exchanges, available seats for cadets per Academy, preparation of a cadets' handbook per Academy describing the daily schedule and rules, and other implementation details.

**i) LoD 13 – European Common Technical Semester for Defence and Security (E<sub>u</sub>CTS<sub>DS</sub>)**

The LoD 13 chair informed the participants from Romania, Poland, France, Greece, Bulgaria, and Belgium about the achievements and future activities of the Strategic Partnership Project KA203 European Common Technical Semester for Defence and Security (2020-1-RO01-KA203-080375). Conclusions were presented from the latest activities developed within the Intensive Study Program Interdisciplinary Scientific Project (February 2023, HAFA Greece). The next activities of the Intensive Study Program Basic Engineering project (April 2023, MTA Romania), the 2nd Multiplier Event (May 2023, HAFA Greece) and Intensive Study Programme on Mechanical and Aerospace Engineering (June 2023, MUT Poland) were presented. MTA Romania also presented the pilot/testing edition of the International Technical Semester organised for the period 20 February to 24 June 2023.

The representatives of MUT Poland presented the results and activities developed within the KA206 project 'Digital Competences for Improving Security and Defence Education' (2020-1-PL01-KA226-096192): Staff training for improving the technical competencies and communication skills for digital education – 2nd edition, BG NMU Shumen, February 2023. The results of the project could be used to improve the quality of the educational activities in the International Technical Semester.

There was some discussion of the possibility of applying for another project KA2 'Digital Mathematics Applied in Security and Defence Education' (BG NMU, RO MTA, PL MUT, IT UNITO and GR HAA).

We would be very grateful if you would kindly share the link with students (3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> year of study), for the DIGICODE Project:

[https://docs.google.com/forms/d/e/1FAIpQLSf-seivvUCEN7hzXB0\\_IC0B20iyOQ8xb-XwyFJdxjICQfOy9g/viewform](https://docs.google.com/forms/d/e/1FAIpQLSf-seivvUCEN7hzXB0_IC0B20iyOQ8xb-XwyFJdxjICQfOy9g/viewform)



**j) LoD 14 – Research and Development (R&D)**

*The 11th LoD 14 meeting took place during the 57th IG meeting. The following tasks were decided:*

- 1. Update the list of research PoCs;*
- 2. Update the list of in-house indexed journals;*
- 3. Ask each institution to provide a link regarding placements under research projects (list of theses, PoC, placements on running projects);*
- 4. Request, collect and advertise a one-page report on the outputs of placements, existing or upcoming;*
- 5. Announce a meeting between research representatives, beginning of next year.*

*Regarding task 1, the current list of research PoCs will be circulated among the current research PoCs for updating. Then it will have to be checked which academies have not provided a contact point for research and they will be asked to do so. The task can be accomplished by the LoD chair once the list of participants is available. Then the list will be checked at the next IG meeting. Tasks 2, 3 and 4 will then be relevant direct requests to research PoCs. Finally, the link between Doc School and LoD 14 is still pending as a task.*

**k) LoD 15 – International Medical Semester (IMS)**

*During the LoD 15, the chair described the achievements and future of the project.*

*He also informed all participants that the letter sent to the MoDs of all EU Member States via the Steering Committee delegates did not lead to the expected outcomes. Only Hungarian medical services responded, expressing their willingness to participate in this project, but in fact not even one representative of an EU member state appeared at the 57th IG meeting.*

*Finally, the chair proposed to the plenary that LoD 15 be frozen because of the anaemic participation of military academies providing education to military medical cadets. In future, LOD 15 could be reactivated under different circumstances.*

*At the request of the LoD 15 chair, the IG decided that LoD 15 will be inactive for the time being.*

**l) LoD 16 – European Union Armed Forces Academy**

*The IG chairman and the chair of LoD-16 informed participants about the matrix which compares the SQF MILOF learning areas with existing common modules. After discussion, the group came to the following conclusions:*

- 1) Prior to common education, national education is needed. The national education will not be determined by years but by the learning areas covered, which the chair will provide to the group in more detail by the next meeting.*

2) The education will be a 'joint' one (all services), with a duration of one semester. This semester will consist of common modules, which the chair will list according to priority by the next meeting.

3) If modules needed to fulfil the SQF MILOF learning areas are missing, a close link to LoD 2 and LoD 8 will be established to fill the gap. The joint education will focus on academic education, with 30 ECTS, not taking vocational training into consideration.

**m) LoD 17 – International Air Defence Semester (IADS)**

*The LoD 17 IADS decided on the following:*

1) *The final structure of the Erasmus project to be submitted by 22 March 2023.*

2) *The deadline when all universities will sign the mandate for the project proposal.*

3) *To promote the project results inside International Conferences organised by each university.*

**n) LoD 18 – Language Education and Training**

*The first meeting of this newly established LoD will take place during the 58<sup>th</sup> IG meeting. All members are asked to kindly pass on their Points of Contact for LoD 18 to the chair, Col. Vladan Holcner, no later than 14 April 2023.*

**13) ESDC Annual Report (General Annual Report on ESDC Activities)**

*The IG chair stressed the importance of the exchange of statistics, which should be filled in permanently. Templates are available at <http://www.emilyo.eu/node/874> and at <http://www.emilyo.eu/node/182>.*

**14) CSDP Olympiad**

*The IG chair informed participants about the 7<sup>th</sup> CSDP Olympiad, which will take place at NUPS/HU from 2 to 7 July 2024.*

*By 21 April 2023 Cadets/Midshipmen/Students for the competition and evaluators are to be nominated, using the registration form available at [http://www.emilyo.eu/olympiad\\_csdp\\_documentation](http://www.emilyo.eu/olympiad_csdp_documentation).*

*By 26 May 2023 the selected topics are to be reported with the same form.*

*Cadets/Midshipmen/Students have to select one of the ten agreed topics. No changes may be made to the topics, nor different topics submitted.*

*Four Cadets/Midshipmen/Students may be nominated by each EU Member State + Norway. If there are more candidates, the EU Member State in question has to agree on four internally. Additionally, each institution may nominate one Cadet/Midshipman/Student for the cover-page competition.*

*All documents are available at [http://www.emilyo.eu/olympiad\\_csdp](http://www.emilyo.eu/olympiad_csdp).*

**15) iMAF (International Military Academic Forum)**

*GR / HAFA updated the IG concerning the upcoming iMAF 2023 and E<sub>u</sub>CTS<sub>DS</sub> ME,*

*which will be held by the Hellenic BOEIs (HMA, HNA & HAFA) in Athens (GR) from 22 to 25 May 2023. The relevant documentation will be sent out in due time.*

*RO / HCAFA presented first thoughts about iMAF 2024, which will be held at the HCAFA in Brasov/Romania from 20 to 24 May 2024.*

*The chair informed the IG that the Hellenic Military Nursing Academy has officially expressed its interest in becoming a member of the iMAF family. Its candidacy was unanimously accepted by the iMAF members.*

## **16) Discussion on voting by the IG**

*The IG agreed on the following procedure:*

- *Decisions are to be made by consensus. This means a right of veto for any IG member. This procedure does not apply if the IG has to decide between two or more options (e.g.: the selection of cover pages for the CSDP Olympiad, for which a majority is sufficient).*
- *If any voting takes place, any IG member may request further information if needed. This does not apply if the information has been available on the EMILYO website for the meeting concerned for an acceptable period beforehand.*
- *The IG members decide if the voting takes place immediately or at a later stage.*

## **17) Unofficial Deputy / Vice IG Chair**

*The IG agreed unanimously that Lt.-Col. Enrico SPINELLO of the IT Army Education and Training Command and School of Applied Military Studies will become the first unofficial Deputy/Vice IG chair. The term 'unofficial' applies for the moment because the official request on appointing Deputy IG Chair(s) to the ESDC Executive Academic Board and ESDC Steering Committee is ongoing. The IG chair kindly requested **nominations for additional** Deputy IG chairs.*

## **18) Work plan**

- a) One week before each IG meeting, a VTC coordination meeting will take place at 18:00 CET with the IG chair, Deputy IG chair(s), ESDC TM and LoD chairpersons.*
- b) iMAF 2023 will be held in Athens (GR) from 22 to 25 May 2023, back to back with the 58<sup>th</sup> IG meeting and the 2<sup>nd</sup> ME of the E<sub>u</sub>CTS<sub>DS</sub>.*
- c) The 59<sup>th</sup> IG meeting will be held in Brussels on 13 and 14 September 2023. On 12 September (from 17:30 to 18:30) a workshop will be held for new IG members.*
- d) EUMACS 2023 will be held at the San Javier Air Force Base (ES) from 8 to 10 November 2023.*
- e) The 60<sup>th</sup> IG meeting will be held in Riga (LV) at the NDAL premises from 20 to 22 November 2023. On Monday 20 November (evening), a workshop will be held for new IG members.*
- f) The IG chair asked to host IG meetings in 2024. Details will be distributed in due time.*

## 19) Any other Business 1

*The IG chair kindly requested/presented:*

- a) *Nominations for IG Honorary Members.*
- b) *Updates concerning the pool of Lecturers' lists'*
- c) *Membership of the European Citizens Association.*
- d) *All documents to be uploaded onto the EMILYO webpage should include a table (Excel or Word) including the elements needed to establish the an activity*
- e) *All presentations for IG meetings must be sent **10 days prior the meeting.***
- f) *Nominations for LoD chairpersons – in particular for LoD 6 and LoD 8 – should be sent to the IG chair **as soon as possible.***
- g) *The following kind request was added after the 58<sup>th</sup> IG meeting by approval of all IG members because of not being included originally: **Those institutions, which organise common modules, are kindly requested to use the “common evaluation”, available at <http://www.emilyo.eu/node/182>.***

20) AOB-2

Below is a summary of all requests made at the meeting.

Request	Send to
<p><b>Presentations for the IG meeting:</b> if you would like to present anything during the forthcoming IG meeting (plenary session), please send your presentation <b>ten days prior the meeting</b>. Each presentation should last no longer than five minutes!</p>	<p><a href="mailto:harald.gell@inode.at">harald.gell@inode.at</a> &amp; <a href="mailto:christoforos.christoforou@eeas.europa.eu">christoforos.christoforou@eeas.europa.eu</a></p>
<p><b>Comment on the LoD 5 paper (framework).</b> The goal is for your institution or country to provide the ESDC with an official statement. If this has not yet been done or initiated, try to obtain an answer from those responsible. (See <a href="http://www.emilyo.eu/node/982">http://www.emilyo.eu/node/982</a> – LoD-5)</p>	<p><a href="mailto:christoforos.christoforou@eeas.europa.eu">christoforos.christoforou@eeas.europa.eu</a> or announce in the Steering Committee</p>
<p>Mark the <b>autumn/winter and spring/summer academic semesters</b> of your institution in blue and red. Create new lines if necessary. (<a href="http://www.emilyo.eu/node/1191">http://www.emilyo.eu/node/1191</a>)</p>	<p><a href="mailto:harald.gell@inode.at">harald.gell@inode.at</a></p>
<p>Draw up a <b>pool of lecturers</b> for your institution, indicating the names of those willing to teach abroad, preferably under Erasmus+. (<a href="http://www.emilyo.eu/node/1191">http://www.emilyo.eu/node/1191</a>)</p>	<p><a href="mailto:harald.gell@inode.at">harald.gell@inode.at</a></p>
<p>If you wish to post a <b>mobility offer</b> on the EMILYO homepage, send the dates and a short description (in PDF format), or a link if you post it on your own website. (<a href="http://www.emilyo.eu/node/878">http://www.emilyo.eu/node/878</a>)</p>	<p><a href="mailto:harald.gell@inode.at">harald.gell@inode.at</a></p>
<p>If you wish to have an <b>administrative document</b> posted on the EMILYO homepage, send it in a <b>single PDF file</b>.</p>	<p><a href="mailto:harald.gell@inode.at">harald.gell@inode.at</a></p>
<p>Encourage <b>cadets or students to write a report</b> on an event with international participants. Please include pictures. (<a href="http://www.emilyo.eu/exchange_experience">http://www.emilyo.eu/exchange_experience</a>)</p>	<p><a href="mailto:harald.gell@inode.at">harald.gell@inode.at</a></p>
<p><b>Nominate a chair for a LoD</b> that has not yet been assigned one.</p>	<p><a href="mailto:harald.gell@inode.at">harald.gell@inode.at</a> &amp; <a href="mailto:christoforos.christoforou@eeas.europa.eu">christoforos.christoforou@eeas.europa.eu</a></p>
<p><b>Nominate Deputy / Vice IG chairs</b></p>	<p><a href="mailto:harald.gell@inode.at">harald.gell@inode.at</a> &amp; <a href="mailto:christoforos.christoforou@eeas.europa.eu">christoforos.christoforou@eeas.europa.eu</a></p>