

RAKOVSKI NATIONAL DEFENCE COLLEGE
82 Evlogi and Hristo Georgievi Blvd., 1504 Sofia, Bulgaria
www.rndc.bg

**57th IG MEETING
OF THE EUROPEAN INITIATIVE FOR THE EXCHANGE OF YOUNG
OFFICERS INSPIRED BY ERASMUS**

ADMINISTRATIVE PAPER

The information below should clarify the administrative issues related to the hosting of the 57th Meeting of the Implementation Group of the European Initiative for the exchange of young officers inspired by Erasmus (EMILYO) on 1-2 March 2023 and the Multiplier Event of the Erasmus+ KA2 Project “Hybridisation of specialised English learning for security professionals (HELPSec)” on 28 February 2023.

Should you have any questions, please do not hesitate to contact the POCs for the event:
Assoc. Prof. Valentina Georgieva or Assoc. Prof. Mioslav Dimitrov
E-mail: valgeorgieva@yahoo.com, rdcerasmusplus@gmail.com

Participants

- We invite all the members of the Implementation Group of the European Initiative for the exchange of young officers inspired by Erasmus (EMILYO), as well as other representatives of the members of EMILYO HEIs.
- Each participant is requested to fill out the Registration Form on the EMILYO website **NLT 12 February 2023**.

Venue

The 57th IG Meeting will take place at Rakovski National Defence College www.rndc.bg/en



Hotel Accommodation

- The participants in the 57th IG Meeting and the HELPSec Multiplier Event are requested to book accommodation at their responsibility and expenses.
- We recommend the following hotels for reservations which are within walking distance from the venue:
 - **Kapri Hotel** [hotel KAPRI Sofia/Perfect location - www.kaprisofia.eu](http://www.kaprisofia.eu) 51 € dbl, 41 € single room (24 rooms available) (breakfast included).
 - **Crystal Palace Boutique Hotel** <https://www.crystalpalace-sofia.com/> 143 € single room; 165 € dbl (20 rooms available) (breakfast included).
 - **Oborishte 63 Boutique Hotel** <https://oborishte63.com/> 100 € single room; 120 € apartment (9 rooms & apartments available) (breakfast included).
 - **Hyatt Regency Sofia** <https://www.hyatt.com/en-US/hotel/bulgaria/hyatt-regency-sofia/sofrs> 174 € sngl; 194 € dbl (breakfast included).

Important:

IG members are advised to book directly with the hotels, not via booking.com (or other booking platforms), in order to benefit from the special price:

1. to book at **Kapri Hotel**, send an email to:
book@kaprisofia.eu
2. to book at **Crystal Palace Boutique Hotel**, send an email to:
reservations@crystalpalace-sofia.com
3. to book at **Oborishte 63 Boutique Hotel**, send an email to:
reservations@oborishte63.com

In your email add a sentence that you are participating in an event at **Voenna Akademia**.

Meals

- Lunch and coffee breaks on **28 February** will be covered by the HELPSec project budget.
- The ice-breaker dinner on 28 February and the dinner at the traditional Bulgarian restaurant “Chevermeto” on 01 March will be at the participants’ expenses.
- Rakovski National Defence College will arrange lunch on 1 and 2 March at the Mess Hall for 10 BGN/5 €.
- Rakovski National Defence College will host coffee breaks on 01 and 02 March.
- Rakovski National Defence College will provide transportation from the venue to the traditional Bulgarian restaurant “Chevermeto” and back.

Dress Code

- HELPSec Multiplier Event and Workshop for IG Newcomers on 28 Feb. 2023: Smart casual.
- IG Sessions: Service dress uniform or Suit and tie /equivalent.

Transport

From the airport to the centre/hotels/close to the venue:

- **metro** (to *SU St Kliment Ohridski* Station) <https://www.metropolitan.bg/en/>
- **bus 84, 184** (to *Orlov Most* bus stop) <https://wikiroutes.info/en/sofia?routes=32071>

NB: tickets info: cost 2.00 BGN (1.00 Euro); how to buy: 1. from machines at the metro entrance; or 2. to **pay with a contactless card** at the device at the metro station turnstile or inside the bus/tram/trolley; or 3. to pay the driver 2 BGN.

- **taxi** (~20-25 BGN / 10-13 €).

IMPORTANT: you will need some cash in BGN (LEVA)

- Transport to and from the airport and from the hotel to the venue will be the participants' responsibility. **In case of a problem, call Nadya on 00359 885 212003.**

Registration Form

- Participants are asked to fill in the Registration Form on the EMILYO homepage. To register, please find the link at:
 - <http://www.emilyo.eu/node/878> or at
 - <http://www.emilyo.eu/node/1191>
- Data protection: Participants' data will be used for internal administrative procedures only. The name/institution/position/e-mail address will be included in a list issued only to 57th IG Meeting participants. Participants who do not agree to this should inform the POC of the event.

COVID-19 Current National Health Measures in Bulgaria

No COVID-19 Travel Restrictions