



## 52<sup>nd</sup> meeting of the Implementation Group Brussels, 8<sup>th</sup> to 10<sup>th</sup> November 2021

### ADMINISTRATIVE INFORMATION

Dear Ladies and Gentlemen,

Welcome to the 52<sup>nd</sup> meeting of the Implementation Group, which will be organised by the European Security and Defence College (ESDC), in Brussels, in a purely residential format.

#### GENERAL INFORMATION

Upon arrival you will be provided with a meeting folder and the final meeting programme.

At the end of the meeting you will be provided with a Confirmation of stay (for those who travel using Erasmus+ funds).

The presentations will be available in pdf-format on <http://emilyo.eu/node/1191> by the end of the 53<sup>rd</sup> IG meeting in Brussels.

As far as the **dress code** is concerned, we recommend suit and tie. Active members of the armed forces and the police aren't obliged to wear their uniforms. They could follow the general rule (suit and tie).

#### PROGRAMME

The meeting will be organised in a **purely residential format** respecting all the COVID-19 measures in force. **This means that no VTC option is available.**

- Meeting starts on Monday, 8<sup>th</sup> November 2021 at 16.00 and concludes on Wednesday, 10<sup>th</sup> November 2021 at 18.00.
- Tuesday session starts at 09.00 am and concludes at 18.00.
- Coffee breaks: up to the group
- Lunch breaks: 1 ½ hours.

## ACCOMMODATION

ESDC doesn't have any arrangements with hotels in Brussels and we don't recommend anyone. However, you can find below a list of hotels used by our meetings / courses participants in the past:

- Silken Berlaymont Hotel
- First Euroflat Hotel (4 stars) just behind Berlaymont building
- Hotel Chelton (3 stars, close to ESDC, on Rue Veronesse, the closest)
- Holiday Inn Brussels Schuman (3 stars, on rue Breydel, close to metro Schuman).
- Aloft hotel (parc Leopold, behind the Council)
- Thon Hotel EU

## TRANSPORTATION

No transportation is provided by the course organiser.

Indications to reach Schuman European Quarter from ZAVENTEM Airport:

### By bus:

At ZAVENTEM Airport, the bus station is located on level "0" of the airport (one floor down from the Arrivals hall).

Bus 12 takes you daily, from morning until evening, to the European Quarter and the city centre (about 25-35 minutes). The Airport Line offers a connection with the metro at Schuman (lines 1-5) and at Trône/Troon (lines 2-6).

You can travel to the airport with a ticket at a normal fare. Therefore, you can take the bus to Brussels Airport with a STIB-MIVB season ticket or a JUMP ticket. If you don't have a MOBIB card, you can also pay on the bus with your contactless bank card or buy a paper ticket at a GO vending machine. So, you no longer need a specific ticket to go to the airport.

Participants taking public transport need to be aware that in Brussels it is mandatory to wear a facemask while using the service. In addition, physical distancing rules are applicable.

### By taxi

Taxis can be found in front of the arrivals hall. Fares from the airport to the centre of Brussels start at around €45 but can rise to €60 or more late at night or during periods of heavy congestion.

## MEALS & SOCIAL EVENTS

No meals and coffee breaks would be hosted by the ESDC. Coffee and snacks (mainly cold meals and drinks) could be purchased at the vending machines at course venues. Longer breaks have already been scheduled to allow going out of the course venue for lunch.

The traditional social event has already planned as follows:

8th Nov (19.00-21.00)	Restaurant 'The Open', Boulevard Saint-Michel 17, 1040 Etterbeek
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More info will be announced in due time.

### COVID 19 related terms

#### Use of masks and sanitiser

The use of facemasks in EU buildings, conference facilities and public transportation in Brussels is still **mandatory** at all time.

Facemasks will be made available by the ESDC to participants who don't have their own ones.

Sanitiser dispensers will be available at the course venues.

#### Social distancing

It is mandatory to respect a physical distance of at least 1.5 meters from other persons.

All the relevant travel info can be found on <https://www.info-coronavirus.be/en/>.

### COURSE VENUES AND ACCESS

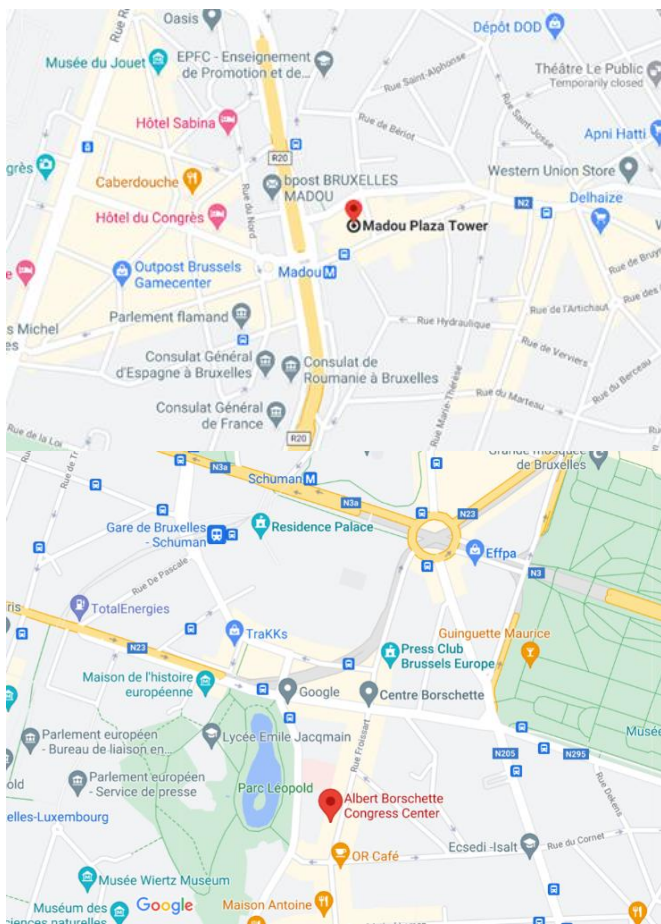
We did our best to find a suitable room to accommodate as many participants as possible in a safe environment. However, since the number of available seats in all conference rooms has been limited to 1/3 of their capacity (to ensure a safe social distancing between participants) we couldn't find such a room available for all three days of the meeting. In that respect, the plenary and the LoD sessions will be conducted in two different EU buildings, as follows:

8<sup>th</sup> Nov, New comers workshop, MADOU PLAZA TOWER

9<sup>th</sup> Nov, Plenary session, MADOU PLAZA TOWER

9<sup>th</sup> Nov, LoD sessions, Conference Centre Albert Borchette

10<sup>th</sup> Nov, Plenary session & 'Train the trainer' workshop MADOU PLAZA TOWER



#### **MADOU PLAZA TOWER, AUDITORIUM** **Address: Chaussée de Louvain 3, 1210**

Please show up at the reception desk of MADOU TOWER for security check and identification on 9<sup>th</sup> of Nov, at 08:00 am. You will be requested to present your ID (passport or personal ID) and the ID communicated to you through V-PASS application (you will receive this via email). After completing the check, proceed to the conference room.

#### **Albert Borchette Conference Centre (CCAB), Address: Rue Froissart 36,**

Please show up at the reception desk of Albert Borchette Conference Centre for security check and identification on 10<sup>th</sup> of Nov, at 13.30. You will be requested to

present your ID (passport or personal ID) and the ID communicated to you through V-PASS application (you will receive this via email). After completing the check, proceed to the conference room.

## ENTRY PROCEDURE

Please note that we are situated in **buildings with a security level**. In order to guarantee for a smooth entrance at the security desk, please bring a **valid identification document** (personal ID, passport). Please use the same ID you provided in your application form.

You are entitled to bring electronic devices (cell phones, USB-sticks, laptops etc.) into the building. You will be provided with a badge. Please **wear your badge at all times** during the meeting.

## POINT OF CONTACT

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