



UNIFICATION OF SECURITY, DEFENSE AND MILITARY DOCUMENTS TEMPLATES ACROSS EUROPE

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AIM

**Security, Defense
& Military union
contribution through
official documents**



GOALS

- 1. Common doctrine in technical writing**
- 2. Cross-cultural awareness enrichment**
- 3. Language learning contribution**
- 4. Gender perspective vocabulary corpus**

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The document consists of several military writing templates organized into different headings both in English and in Spanish with hyperlinks. The corresponding formats or templates go as follows: **BRIEFS**: Instancias, Partes, Informes, Memorándums. **SUBMISSIONS**: Oficios, Propuestas. **LOOSE MINUTES**: Notas (Informativas, de Despacho y de Servicio). **MINUTES**: Actas. **OFFICIAL STATEMENTS**: Declaraciones. **AGENDA**: Orden del Día / Programa / Agenda. **ACTION PLANS**: Planes de Acción. **CERTIFICATES**: Certificados. **WAR OPERATION DIARY / SERVICE RECORD**: Diario de Operaciones. **JOB DESCRIPTION**: Descripción de Vacantes. **NATO EVALUATION REPORT ON SERVICE PERSONNEL**: Informe de Evaluación OTAN del personal militar (IPEC). **BRIEFING / DEBRIEFING**: Sesión Informativa. **OPERATION ORDER (OPORD)**: Orden de Operaciones (OPORD). **MILITARY PERSONAL CORRESPONDENCE** – Correspondencia Militar Particular. **SOCIAL MISSIVES**: Comunicaciones Sociales. **MODEL EXERCISE: TRIDENT TRAINING EXERCISE 20XX**: Ejercicio Patrón. **BIBLIOGRAPHY**: Bibliografía and **OTHER REFERENCES**: Otras Referencias.



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