

**EVALUATION REPORT** [[1]](#footnote-1)

**NAME OF THE Common Module hosted by MS**

From DD to DD MONTH YEAR in LOCATION

1. **General organisation**
   1. Type of course Common Module  Pilot  Single shot/other activity
   2. Hosting and organising institutions

INFO REGARDING INSTITUTES INVOLVED IN THE MODULE

* 1. Budget (OPTIONAL – NOT NECESSARY IF YOU REQUIRE A CO-FINANCE BY ESDC)   
       
      Total Budget : Euro XX,XX

Details: see Annex A

1. **Course organisation and methodology**
   1. IDL/E-LEARNING

Insert IDL (ESDC AKUs) or e-learning was used and number of students accomplished it.

* 1. Residential part  
     See programme in Annex B
  2. Methodology used (tick appropriate box)

Lecture  Panel Discussion Q&A

Working Groups Workshop/seminar

Field trip / visit (specify): none.

1. **Participant overview**
   1. Number of participants

Registered:

Present during the course:

Participants who received a certificate:

**List of participants in Annex C**

1. **Main lessons/proposals**
   1. Strengths/What to keep

XXXX.

* 1. Weaknesses/What to improve

XXXX

**Details of the evaluation in annexes D and E**

1. **Recommendation**

XXXX

**Annexes**

Annex A : Additional info on organisation by the Course Director

Annex B : Programme (as really executed)

Annex C : List of participants

Annex D : Evaluation statistics (residential phase)

Annex E**:** Participants'comments (residential phase)

1. The total length of the Evaluation report should be limited to two to three pages (excluding annexes) [↑](#footnote-ref-1)