

Non-Common Module  
**Troop Leading Procedures**  
Module Description

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| Country<br><b>LV</b> | Institution<br><b>National Defence Academy of Latvia</b> | Non-Common Module<br><b>Troop Leading Procedures</b> | <b>29 WH</b><br><b>valid for 1.0 ECTS</b> |
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| Service<br><b>All</b>      | <p align="center"><b>Minimum Qualification of Instructors</b></p> <ul style="list-style-type: none"> <li>English Common European Framework of reference for Languages (CEFR) level B2 or NATO STANAG 6001 Level 3.</li> <li>Experiences of at least two years as a Platoon Leader or Company Commander of combat troops.</li> </ul> |
| Language<br><b>English</b> |   |

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| <p><b>Prerequisites for international participants</b></p> <ul style="list-style-type: none"> <li>English Common European Framework of reference for Languages (CEFR) level B1 or NATO STANAG 6001 Level 2.</li> <li>Minimum of 2 years of national (military) higher education or equivalent experience in the military training.</li> </ul> | <p><b>Goal of the Module</b></p> <ul style="list-style-type: none"> <li>Principles of Troop Leading Procedures.</li> <li>Orders for small tactical units and sequence of planning.</li> <li>Courses of action and decision-making.</li> </ul> |
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| <b>Learning outcomes</b> | Knowledge                 | <ul style="list-style-type: none"> <li>Knows the eight steps of TLP.</li> <li>Knows the principles of time management for planning and timeline-development.</li> <li>Defines METT-TC and OAKOC as they relate to TLP.</li> </ul> |
|                          | Skills                    | <ul style="list-style-type: none"> <li>Is able to identify the common challenges of the TLP.</li> <li>Is able to brief WARNO, OPORD and FRAGO.</li> <li>Is able to analyse courses of action</li> </ul>                           |
|                          | Responsibility & Autonomy | <ul style="list-style-type: none"> <li>Is capable of making decisions.</li> <li>Is capable of managing the available time.</li> <li>Is capable of delegating tasks during the planning process.</li> </ul>                        |

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| <p><b>Verification of learning outcomes:</b></p> <ul style="list-style-type: none"> <li><b>Observation:</b><br/>Throughout the module cadets are to fulfil given tasks according to TLP. During the training each cadet is evaluated.</li> <li><b>Test:</b><br/>At the end of the course integrated theoretical test is conducted.</li> <li><b>Practical tasks:</b><br/>Preparation of concept of operation and scheme of manoeuvre for platoon attack and/or defensive operation</li> </ul> |
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| <b>Module details</b>   |                                 |   |
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| <b>Main Topic</b>   | <b>Recom-<br/>mended<br/>WH</b> | <b>Details</b>  |
| Structure of an infantry platoon and a company.                     | 2                               | <ul style="list-style-type: none"> <li>Structure and capabilities of an infantry platoon/company.</li> </ul>  |
| Troop Leading Procedures  | 8                               | <ul style="list-style-type: none"> <li>TLP eight steps.</li> </ul>  |
| CSS and CS capabilities   | 8                               | <ul style="list-style-type: none"> <li>Structure and capabilities of CSS and CS units at platoon/company level.</li> </ul>                                |
| Military symbolism  | 1                               | <ul style="list-style-type: none"> <li>Military symbolism used in the planning process.</li> </ul>  |
| Military publications and documentation related with TLP            | 2                               | <ul style="list-style-type: none"> <li>Cadets are familiarised with documentation, which determines the TLP.</li> </ul>                                   |
| Practical exercise: Platoon in defence and attack.<br>Planning part | 4                               | <ul style="list-style-type: none"> <li>Development of the CONOPS and the scheme of manoeuvre based on the TLP principles (syndicate work).</li> </ul>     |
| Practical exercise: Platoon in defence and attack.<br>OPORD Brief   | 4                               | <ul style="list-style-type: none"> <li>Provide accurate and argued CONOPS including operational details through an order to subordinate units.</li> </ul> |
| <b>Total lecture WH</b>   | <b>29</b>                       |   |



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| <b>Implementation Group</b> |            |
| Doc.:                       | IG/ XXXX   |
| Date :                      | XX XX XXXX |
| Origin:                     | NDAL       |

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**List of Abbreviations:**

- B1, B2 ..... CEFR Levels
- CEFR ..... Common European Framework of Reference for Languages
- CONOPS ..... Concept of Operation
- CS ..... Combat Support
- CSS ..... Combat Service Support
- ECTS ..... European Credit Transfer and Accumulation System
- FRAGO ..... Fragmental Order
- LV ..... Latvia
- METT-TC ..... Mission, Enemy, Terrain and Weather,  
Troops, Time available, Civilian Consideration
- NATO ..... North Atlantic Treaty Organization
- OAKOC ..... Observation and Fields of Fire, Cover on Concealment,  
Key Terrain Obstacles, Cover and Concealment
- OPORD ..... Operation(s) Order
- STANAG ..... Standardization Agreement
- TLP ..... Troop Leading Procedures
- WARNO ..... Warning Order
- WH ..... Working Hour