



## Strategic Partnership Project / International Semester Procedure for claiming the elaborated material

- The Module Descriptions of the International Semester are uploaded on the Emilyo homepage. There you may get an overview which material you may receive. Follow the link: <http://www.emilyo.eu/node/988> and scroll down to “**Below you can find the composition of the new International Semester**”.
- The content of the entire international semester is stored on servers of the Military University of Land Forces (MULF) in Wrocław / Poland. The content of the developed e-books, e-learning material and other elaborated & supporting documents will only be available for the institutions in the EU responsible for officer education. The material consists of specialised instructions and knowledge not intended for disclosure to open public.
- If you want to receive the material, you are to contact MULF to receive login and password to the hosting server. After the clearance procedures, MULF generates the login and password to access the package with the content of the developed material.
- **The procedure to receive the material is as follows:**
  - 1) **Complete** the “**SPP Request Form**” electronically. You find this form as a word-document on the Emilyo homepage – link & place are described above.
  - 2) **Print** the “SPP Request Form” – **stamp** it – **sign** it – **scan** it – and **send** it to one of the following e-mail-addresses:
    - a. [anna.zamiar-ziolkowska@awl.edu.pl](mailto:anna.zamiar-ziolkowska@awl.edu.pl) or
    - b. [marcin.bielewicz@awl.edu.pl](mailto:marcin.bielewicz@awl.edu.pl)
  - 3) After checking your data, you will **receive** a **login** and a **password**.
  - 4) After you will have received the login & password – you have a time-frame of **14 days** to download the material. After this period the login data are not valid anymore.





## Strategic Partnership Project

„Creating international semester regarding military education needs for future Officers in Europe”

### Request Form<sup>1</sup>

Rank, Academic Degree(s):		
Surname / Family Name:		
Forename / Christian Name:		
Sex: (male / female)		
Institution:		
Position / Responsibility:		
Institution's Webpage (link):		
E-Mail Address:		
Contact Number (include Country Code):		
Nationality:		
I would like to have access to: → (please mark with an "X")	E-book (PDF format)	E-learning materials (SCORM/MBZ-Moodle 2.4.4)

I hereby confirm that the Institution which I am representing is responsible for officer education. All didactic material downloaded as intellectual outputs of the project will be used by my Institution for didactic/training/teaching activities only.

I allow my personal data stated in the above mentioned procedures to be processed for the purpose of creating the access to the didactic materials of the International Semester.

Place:		Official Institution's Stamp:	
Date: DD MM YYYY		Signature:	

<sup>1</sup> Access to the material is going to be given for 14 days after receiving login and password to MULF's servers.

