23th Meeting of the Implementation Group for the European initiative for the exchange of young officers (inspired by Erasmus)

on 25 September 2014, 10.30 to 14.00 hrs

Draft Minutes

1. Adoption of the Agenda

The agenda was adopted unanimously.

2. Draft Minutes - approval

The IG adopted the draft Minutes of the 22nd meeting on 09 May 2014 (Doc. IG/2014/007/Rev1 05 June 2014).

3. LoD 2 – Way ahead and current state of activities

The IG chairman presented the outcome of the LoD 2 subgroup meeting on the comparison of courses based on competences to the Group. The IG, after a discussion on the way ahead, agreed to put the relevant revised document under silence procedure for adoption.

4. Greek Presidency of the European Council. Way ahead of the initiatives

a. European month

The ESDC Secretariat informed the IG members that the received offers for concrete events preferably in the time framework of October-November 2015 and/or March-April 2016) were very limited and did not yet reach the expected number of responses deriving from the results of the questionnaire on the European month. Nevertheless there is still adequate time to receive more offers especially after the adoption by the IG of 9 new curricula for Common Modules.

b. IT Platform

The IG received an update on the development of the IT platform and a short update on the compendium review. Subsequently the Group had a discussion on:

- **Website design and construction**:
  A national contribution to the Initiative's LoD4 has been proposed by Greece for the design and construction of the webpage. A Lieutenant from the Greek Naval Academy is to make contact with the LoD4 team for organising the work.

- **List of functions to be found on the webpage**:
  A list of the different functions and points of entry shall be made, together with the web designer, in order to serve as guidelines for his work: calendars, links, sections, etc.

- **Entry modes**:
  The IG approved the 3 modes of entry ("information on the systems", "search of partner systems" and "search of mobility events"). The announcement of mobility demands should rather appear as a dedicated page of the website.

- **Processing the database**:
  The IG considers that the inputs/updates of the information contained on the platform shall be uploaded by the institutes, individually. However, if technically feasible, the formal approval of the ESDC Secretariat (as to check on the harmonised presentation of the data) should be automatically be sought before the actual publication.

- **Forum**:
  The IG is not in favour of maintaining a forum function, at least in the short term.

- **File server:**
  In a first place, one folder should be created for the documents on the Initiative (such as the Ministerial Declaration, the status of the IG, etc.) and individual folders for each LoD. If possible, in a given folder, some documents should be password protected (such as the minutes of the IG), some not necessarily (to be decided on a case-by-case basis).

- **E-Mail function**:
  In order to avoid the proliferation of email addresses for the PoCs of the international mobility, the IG proposes to assess first the academies which would need such a central mailbox (of the kind "emilyo.eu"). The ESDC Secretariat will circulate an assessment document among the institutes. If an institute does not have already such central email address (for the international office, for example), then the platform associated email is most welcome. Members asked whether it would be possible to have a function for such addresses which would forward the arriving emails also to associated individual addresses.

- **RSS**
  The IG members welcome the idea of a RSS (which could for example work once in a week, as to avoid jamming the mailboxes).

- **Learning content**:
  The IG is in favour of a simple link to the existing Ilias platform, which is made already available for the courses organised under the umbrella of the Initiative.

- **Content:**
  The importance of the updated compendium fiches from each academy was underlined, inputs as information they contain is aimed at populating the IT platform.

5. **LoD 6 - Exchange Opportunities – 12th Newsletter**
   The Secretariat presented the draft 12th newsletter containing articles and information related to the future exchanges. The IG endorsed the presented content.

6. **iMAF 2014 - outcomes**

   The Austrian representative presented to the IG an overview of the iMAF 2014 in Reichenau (AT) in July 2014 and presented its outcome in the form of 9 new common modules. The IG agreed to adopt the curricula of the proposed common modules along with the curriculum of the PSO module under silence procedure. The iMAF 2015 will be organised from 10 to 14 June 2015 in Sibiu (Romania).

7. **IG workplan 2015**

   The IG discussed and developed the work plan for 2015 (Doc. attached) and adopted the ESDC Secretariat proposal for changing the date of the next meeting from 10 December to 26 November 2014.

8. **AOB**

   a. The ESDC Secretariat informed the group that according to Article 21 of the Framework Agreement, the IG shall conduct an assessment of the Agreement and propose possible amendments to it. A proposal will be sent out by the ESDC secretariat and the IG members will be invited to provide their views for the next IG meeting.

   b. The IG Chairman asked the group to consider the possibility to open the initiative in the future to Western Balkans States.